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## FISCAL TOPICS

Fiscal Services Division

January 2, 2020



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## Bureau of Professional Licensure Budget

The [Bureau of Professional Licensure](#) (BPL), within the Department of Public Health, administratively supports 19 professional licensing boards that regulate 39 professions. For FY 2019, this came to more than 50,000 individuals and more than 5,500 establishments. The mission of the boards is to protect the public's health, safety, and welfare by licensing qualified individuals and enforcing Iowa's statutes and administrative rules related to those professions. Board members are appointed by the Governor, with confirmation by the Senate. The BPL consists of 14.5 full-time equivalent (FTE) positions that share the responsibilities for providing administrative support to each board. The following boards receive administrative support from the Bureau:

- Board of Athletic Training
- Board of Barbering
- Board of Behavioral Science
- Board of Chiropractic
- Board of Cosmetology Arts and Sciences
- Board of Dietetics
- Board of Hearing Aid Specialists
- Board of Massage Therapy
- Board of Mortuary Science
- Board of Nursing Home Administrators
- Board of Optometry
- Board of Physical and Occupational Therapy
- Board of Physician Assistants
- Board of Podiatry
- Board of Psychology
- Board of Respiratory Care and Polysomnography
- Board of Sign Language Interpreters and Transliterators
- Board of Social Work
- Board of Speech Pathology and Audiology

### Fees and Administrative Costs

Iowa Code section [147.80](#) allows various State boards of health-related professions to establish, by administrative rule, fees based on the costs of sustaining the boards and the actual costs of regulatory activities. The boards are annually required to prepare estimated projections of revenues and expenses, then adjust their schedule of fees to cover projected expenses if necessary.

Iowa Code section [147.82](#) allows the boards and the BPL to retain the fees collected as repayment receipts under Iowa Code section [8.2](#). Prior to FY 2006, the annual fees collected were allocated to the boards through authorization language included in the Health and Human Services Appropriations Act. In addition, a portion of the fees were deposited in the General Fund. This practice was phased out, and the boards now retain all promulgated fees. Fines imposed by the boards under the BPL are deposited in the General Fund. For the BPL, many license and renewal fees cover a two-year period during which licensees may practice. Specific data for each board is reported to the LSA in the biennial [Fee Project](#).

### Budget Reports

Carryforward funds are important to entities that do not receive a General Fund appropriation to cover expenses at the start of a fiscal year before revenue is received. In particular, these funds are necessary if that entity has a licensure period in which all licensees renew in the same time frame, as is the case for licenses to practice acupuncture, which are all renewed in October of even-numbered years.

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### More Information

Bureau of Professional Licensure: [idph.iowa.gov/Licensure](http://idph.iowa.gov/Licensure)

LSA Staff Contact: Kent Ohms (515.725.2200) [kenneth.ohms@legis.iowa.gov](mailto:kenneth.ohms@legis.iowa.gov)

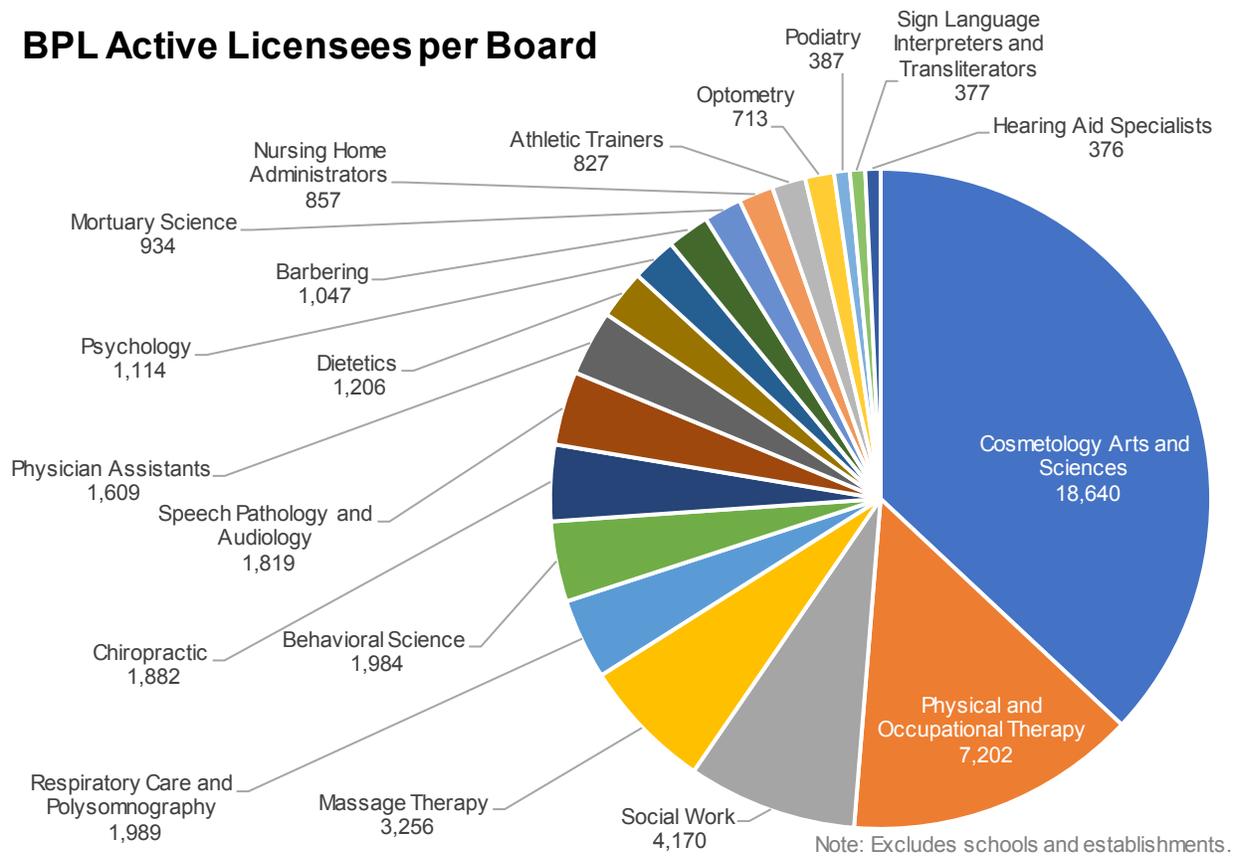
Carryforward funds are also required for covering costs of larger ongoing projects, such as information technology updates, that take time to implement. The amount of carryforward balance as a percentage of total annual expenses will vary from board to board.

The following table presents the budget report for the BPL adjusted for the balance carryforward transactions to differentiate ongoing fee revenue from the carryforward balance, and staffing level data is included. Information on the number of active licensees per board is also included in the following chart.

### Bureau of Professional Licensure Budget Report

	FY 2016	FY 2017	FY 2018	FY 2019	Estimated FY 2020
Beginning Balance	\$ 691,215	\$ 373,663	\$ 63,448	\$ 115,403	\$ 566,311
Receipts from Other Entities	\$ 11,000	\$ -11,000	\$ 300	\$ 0	\$ 0
Fees, Licenses & Permits	2,661,642	2,750,880	2,749,654	2,888,439	2,311,699
Refunds & Reimbursements	120	0	0	0	0
Miscellaneous	40	0	0	0	0
Annual Revenues	\$ 2,672,802	\$ 2,739,880	\$ 2,749,954	\$ 2,888,439	\$ 2,311,699
<b>Total Resources</b>	<b>\$ 3,364,018</b>	<b>\$ 3,113,543</b>	<b>\$ 2,813,402</b>	<b>\$ 3,003,842</b>	<b>\$ 2,878,010</b>
Personal Services	\$ 1,443,351	\$ 1,444,740	\$ 1,373,126	\$ 1,285,846	\$ 1,310,440
Travel & Subsistence	45,138	27,356	19,810	18,527	26,100
Supplies & Materials	71,766	69,557	44,222	59,421	73,200
Contractual Services and Transfers	1,450,544	1,503,702	1,265,363	1,090,009	1,197,956
Equipment & Repairs	15,210	14,129	5,780	20,144	50,000
Claims & Miscellaneous	-36,674	-9,388	-10,331	-36,803	219,814
Licenses, Permits, Refunds & Other	120	0	30	385	500
Total Expenses	\$ 2,989,454	\$ 3,050,095	\$ 2,698,000	\$ 2,437,530	\$ 2,878,010
<b>Ending Balance</b>	<b>\$ 374,563</b>	<b>\$ 63,448</b>	<b>\$ 115,403</b>	<b>\$ 566,311</b>	<b>\$ 0</b>
Ending Balance as percent of expenditures.	12.5%	2.1%	4.3%	23.2%	0.0%
Total Full-Time Equivalent Positions	16.3	16.2	15.0	14.0	14.5

### BPL Active Licensees per Board



### BPL Licensed Establishments

